



# the alice cross community centre

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## MINUTES OF THE THIRTY SECOND ANNUAL GENERAL MEETING OF AGE CONCERN TEIGNMOUTH & SHALDON HELD BY ZOOM ON TUESDAY 24<sup>TH</sup> NOVEMBER 2020 AT 6.30PM

**PRESENT** – See attached list.

Secretary advised that the meeting would be recorded and requested that microphones be muted unless speaking. Chair asked people to turn camera off if they did not want to be seen.

### 1. WELCOME BY CHAIR

Mr Paul Burgess welcomed those present and thanked them for attending. He invited everyone to introduce themselves.

**2. APOLOGIES FOR ABSENCE** - Sophie Littlewood AGE UK Devon, See attached list.

### 3. & 4. MINUTES OF THE AGM OF 12<sup>TH</sup> NOVEMBER 2019 & MATTERS ARISING

Copies of the Minutes had been circulated to all Members and attendees. Asked by the Chair if there were any matters arising, the meeting declared there were none. He thanked all trustees stepping down for their service to the charity. He thanked Huw Weatherhead for his help with IT, to Yvonne, Alison, the staff, Steve, Terry and all the volunteers and Julia for all their work. He went on to say that the next year was a good opportunity for the charity. Carol Cole proposed that the Minutes be accepted as a true record, seconded by Pat Henchie and the meeting agreed unanimously. The Minutes were signed by the Chair.

### 5. TRUSTEES & TREASURER'S REPORT

The Financial report for the year ending 30 June 2020, signed off by the Independent Examiner, Greenwood Accounting, was presented to the meeting. The treasurer informed the meeting that the report included 3 months when the centre was closed due to COVID-19. The Income & Expenditure account showed a small loss, which could be explained by loss in value of investments, that on today's valuations would be recovered. The Financial Report showed a relatively good result. Going ahead, there was a period of uncertainty, but the charity has a strong balance sheet, significant reserves and healthy, cash balance. He stated there are enormous challenges to come, but still in a good position to deal with these, but had to get back in business, get income streams flowing again, look for grants and produce imaginative ideas as the Chair has shown, with the new lottery initiative. As outgoing treasurer, the charity is in a much better situation now than when he joined 6 years ago. The treasurer invited any questions. Paul Burgess thanked Keith for his support and the incoming treasurer Lizzie Batson and Julia for bringing the accounts together and putting robust accounting measures in place. Keith Robinson proposed that the financial report be approved, seconded by Mrs M Cobb, and agreed unanimously by the meeting.

### 6. ANNUAL & CENTRE MANAGER'S REPORT

Miss J Street stated that the Annual Report will be posted on the website and copies can be forward. It is used primarily for accessing grants and trust funds. It was noted that Volunteer and Activity Coordinator Yvonne had been a great addition to the team, and she had recruited many new volunteers. Alison was congratulated on getting to grips with the accounts and keeping them up to date, also for her ability with IT and helping the charity to improve Backoffice procedures. Volunteers are key to the success; the trustees were thanked and the outgoing trustees for their support. New furloughed volunteers came on board, many from U3A and stayed with us through and after the COVID-19. Viv Wilson was thanked for ongoing support. The mission and values remain the same to encourage people to be fit and still working closely with Devon County Council and the CAN project, and alongside Trim Teign. We were invited to take part in the 28-day food challenge in conjunction with VIH & local CCG. We were introduced to Blue zones, areas in the world of longevity and happiness, 5 principles including taking exercise, community involvement, our coastal area aspires to be a blue zone, with lifestyle changes and improving health and fitness. Memory café funding has been drawn down and the café continued to run during much of the year. Catering is still a key feature of the work, thanks to John, Steve, and Nicky. Christmas Day was a huge success, Steve and Ruth Bentley ran the day supported by a great team, sadly we cannot run this year, but working with Cllr Matthews to deliver 500 meals to the home on Christmas Day. We have a new service of meals delivered to the home; 110 meals delivered last week.



Grant Income increased, because of COVID-19 funding. Other activities are up to 52%. Local Coop continue to be a great supporter, chosen as their community fund again. Vanda & Caroline have contributed to the report on what they and the U3A volunteers with Ed's assistance did, a huge thank you to them. We are continuing to upgrade our IT skills, using Teams, Zoom, google docs, thanks go to Huw Weatherhead & Peter Chatterton. There is a big deterioration in the physical & mental health of our regular clients so there will be a massive task for this charity in rehabilitating them. The Trustees were thanked for their willingness to invest in new initiatives. The staff determination, flexibility was acknowledged as an inspiration. Julia was congratulated on her work and her recognition of the volunteers needs. Paul Burgess went on to say 2500 calls were received on the COVID-19 helpline, he extended his thanks to the team, to Pauline Janin for her vital part & the U3A, to Peter Chatterton for the logging system and Huw Weatherhead for IT support. We delivered around 1000 meals donated by Cooks and a thanks to Charlie Bays from Sea Cadets who helped with the back office on the help line. Proposed by Deborah Minett, seconded Pat Henchie. Unanimous acceptance of the report.

## **7. ELECTION OF INDEPENDENT EXAMINER FOR 2020/21**

Re-appointment of Greenwood Accounting as Independent Examiner for the forthcoming year was proposed by Sue Halfyard and seconded by Lizzie Batson. Paul Burgess declared an interest that David Rudall is a friend, so he was not involved in the appointment. Agreed unanimously.

## **8. ELECTION OF TRUSTEES FOR THE FORTHCOMING YEAR**

The Secretary reported that no proxy forms had been received. The following are nominations for Trustees for the year 2020/21:

### **Nominee**

#### **Standing for re-election to the Board:**

MRS PAT HENCHIE

MR PAUL BURGESS Chair

MRS SUE HALFYARD

MS DEBORAH MINETT

MRS ELIZABETH BATSON incoming Treasurer

#### **Appointment of additional Trustee:**

MR PAUL SCHOLES

All Proposed by Steve Bentley seconded by Carol Cole. All above proposed appointments were agreed unanimously by the meeting. The Chair formally welcomed Paul Scholes to the board. The Chair thanked the retiring trustees for their outstanding contribution to the charity and acknowledged their input in putting the charity in such a strong and healthy position.

## **9. TO ACCEPT THE SPECIAL RESOLUTIONS:**

Part 1: THAT the draft articles of association be adopted as the articles of association of the Company in substitution for, and to the exclusion of, the Company's existing articles of association.

The Chair explained the reasoning for change, the articles were originally established in the 1960's, so dated, to appeal to a wider range and give more flexibility, they needed modernising. He reiterated that the ethos of Alice Cross will always be recognised.

75% majority of members and trustees required to pass the motion, which has been received. Voting forms were received from 7 trustees, 8 of 13 members and 1 more to come.

The resolution to accept the new articles of association was passed.

Part 2: THAT the registered name of the Company be changed to Alice4U.

Carol Cole noted that the Teignmouth ladies Guild were not happy that the name Alice Cross is not recognised in the proposed name change. The Chair stated that no conclusion has been reached on changing the name. The



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aim of changing the name would be to attract a wider audience. He stressed the board were committed to the values and ethos of Alice Cross and always would be, but the charity needed to move with the times.

With a further vote expected the resolution to change the registered name would be held until the COVID-19 19 pandemic was passed.

## 10. AGREE DATE OF NEXT AGM

It was agreed that the next AGM would be held on Tuesday, 9<sup>th</sup> November 2021.

Paul Burgess proposed and Carol Cole seconded.

## 11. AOB

Margaret Cobb confirmed here interest in supporting the memory café when the COVID-19 situation passed. Keith Robinson asked for clarity on change of name, that 1 more vote will be coming in later in the week, which would pass the resolution. The chair agreed but emphasised that this was on hold during the pandemic. Keith Robinson acknowledged how much he had enjoyed being a part of the organisation.

Mr P Burgess thanked everyone for attending and extended an invitation to the centre when possible.

The Chair closed the meeting at 7.20pm.

Signed

Chair

Date: 25th January 2021